

DECISIONS TAKEN IN THE BEST INTERESTS OF THE AUTHORITY

(Item 28, page 3.7.6 of the Constitution - Authority given to the Chief Executive and Strategic Directors)

Officer's name:(tick) Ralph Adams	Direct Line: 252471 Fax: 252695	Key Decision:
To: Cllr Alex Hollingsworth Portfolio Holder		Name:
Opposition Representatives for noting: Councillor / Councillor /Councillor Goddard Simmons Craft		

What action needs to be taken?
Approval of 1 year contract for cash van provision
Why does this need to happen?
Present 3 year contract expires 30 Sept 2005.
If the cash office relocates / closes as a result of a review now taking place, the scope of the operations of the cash van service may be substantially changed and therefore a long term contract is not desirable.
There has been a very limited response for tenders on this specialised tender requirement. We have used the same contractor for 6 years at the same basic price.
For the one year contract, the company has quoted a price of 6% increase on the tender prices from the prices of 3 years ago (i.e. a 2% increase per annum).

What alternative causes of action have been considered ?
Put to tender.
From previous tender experience, including informal talking to other providers, it is unlikely that a better price for a 1 year contract can be obtained so a tender would not be cost effective.
Note – a full EU tender will be prepared for a new tender effective from October 2006 based on what our needs as a council will be after the review is completed.

PLEASE RETURN ATTACHED REPLY SLIP TO: Ralph Adams Payments & Parking Shop 140 High Street OXFORD	by: DATE 15 August 2005
---	--

Officers should fill in all sections and provide a completed form for inclusion in Executive Board papers.

Signed by:

Date:

~~Business Manager,~~

Mark Luntz

21.7.05

Strategic Director

DECISIONS TAKEN IN THE BEST INTERESTS OF THE AUTHORITY

COUNCILLOR REPLY SLIP

Return to:

Officer's name: **Ralph Adams – Manager, Payments & Parking Shop**
Reference: **Cash van 1 year contract**

From: Councillor Alex Hollingsworth

Approved by e-mail on 22 June 2005

Please tick one:

I agree the action proposed to be taken and detailed in the attached form, in accordance with delegated power 28 in the officers scheme of delegation

I do not agree the action proposed to be taken and detailed in the attached form, in accordance with delegated power 28 in the officers scheme of delegation

Date:

Signed: